



# Marshfields School – Careers Educations Policy

## Careers Education and Guidance (CEG) Policy

### 1. Introduction

Careers Education and Guidance is statutory from Y7. At Marshfields School we are committed to provide outstanding CEG for all students. The schools SHAPED vision underpins the work done in CEG

Students have the opportunity to not only achieve but fulfil their potential if they understand themselves, their abilities and the possibilities available to them.

#### School Aim

*To enable students to increase their knowledge, develop understanding and skills relevant to life in a rapidly changing world. To Inspire and Inform students about the World of Work and to enable them to become work ready.*

#### Policy Statement

Careers Education and Guidance at Marshfields School is an integral part of the preparation of all students for the opportunities, responsibilities and experiences of life in modern society.

### 2. Aims of CEG

#### a) Self Development

Young people should be able to understand themselves and the influences on them

#### b) Career Exploration

Young people should have the opportunity to investigate opportunities in learning and work

#### c) Career Management

Young people should have the opportunity to make and adjust plans to manage change and transition.

### Learning Outcomes

#### a) Self Development

##### Students should be able:

- To assess their achievements, qualities and skills.
- To present this information as appropriate
- To use this information for personal development
- To set career and learning targets values and behaviour in relation to work

#### b) Career Exploration

##### Students should be able:

- To understand the nature of work and people's attitudes to it
- To use a variety of sources of careers information
- To use work experience to improve chances
- To understand employment trends



### c) Career Management Students should be able:

To have the opportunity to practice decision-making techniques

To understand and use sources of help

To make informed and appropriate choices at 14 and 16

To make and manage changes as appropriate

To understand job / learning applications and the requirements of interviews

To understand rights and responsibilities in the workplace

\* In compliance with 'Policy statement on Provider Access' (see appendix 1)

### 3. Careers Education and Guidance

Careers Education and Guidance consists of Careers Education and Careers Guidance.

#### Careers Education

Careers Education helps individuals to develop the skills, knowledge and understanding required to make appropriate choices, to manage transitions in learning and to move successfully into work. Careers Education takes place mainly through work in lessons.

#### Careers Guidance

Careers Guidance is a means of enabling individuals to apply the skills, knowledge and understanding they have learned to make appropriate decisions about learning and moving into work. It should be impartial, client centred and confidential. Careers Guidance takes place mainly through individual support.

Cheryl Thomson

Post 16 Tutor

\*Following the guidance of 'Careers Dfe document'

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